



Maintaining children's safety and security on premises - Safeguarding children

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us. The children's safety and wellbeing are our most important concern at the nursery. We want to ensure the nursery is a secure and happy environment in which the children can explore their surroundings freely

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the DBS.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions.

Entrance/Foyer

This space is used by the children during the nursery day so pushchairs, scooters, bikes etc. should be left outside.

Garden Gate

The two garden gates must be locked with a combination lock. All staff will be given the code to the combination lock and in the case of an emergency we can unlock the gate.

Completed: 4/9/17

To be reviewed: 4/9/18